



Watch Repair Order Form				
Please fill out and enclose with your watch. Thank you.			Office Use Only Order No:	
Name:		Date:		
Address:				
Phone:				
Email:				
Check Services Requested				
	Watch Brand/Description	Type of Service Required		
Watches				
1.				
2.				
3.				
Rush Service?		Yes	No	
Special Instructions:				

* An additional \$2.50 resetting fee applies to all chronograph watches.

Packing Instructions:

1. Please use a laser or laser-quality printer to produce label.
2. Adhere shipping label to package with tape or glue. **DO NOT TAPE OVER BARCODES OR WHERE POSTAGE AND FEE INFORMATION IS TO BE RECORDED.** Be sure all edges are secure and any previous delivery address and barcode is covered. Self-adhesive label is recommended.
3. Place label so it does not wrap around edge of package.
4. Packages weighing 16 ounces or more may not be placed in Postal Service collection boxes. For information on Pickup options, go to the pickup options page accessible via www.usps.com.
5. Please use secure crush-proof shipping materials. Do not ship watches in envelopes.
6. Please write return address legibly in the space provided.

Shipping

Please ship your package to:

**Central Watch
45th Street Passage Way
(Located Next to Track #38)
Grand Central Station, NY NY 10017**

Return Shipping

Our standard return shipping is USPS Priority Mail. This also does not include insurance. We are happy to purchase USPS insurance for your package at the standard postal rates listed below. The fee will be added to the \$4.99 return shipping fee. Watch Battery Central is not responsible for claims denied by USPS insurance. Free return shipping offers cover shipping charges only. If you would like to purchase insurance, please circle the coverage amount and sign below.

<u>Fee</u>	<u>Insurance Coverage</u>
\$1.70 _____	\$.01 - \$50
\$2.15 _____	\$50.01-\$100
\$2.60 _____	\$100.01 - \$200
\$4.60 _____	\$200.01-\$300
\$5.55 _____	\$300.01- \$400
\$6.50 _____	\$400.01 - \$500
\$7.45 _____	\$500.01 - \$600
\$7.45 + \$.95 per \$100 or fraction thereof over \$600 - \$5,000	

Signature: _____ Date: _____

Payment is due upon completion of service.
Service charges are final.

See www.centralwatch.com for a complete listing of prices and policies.

Questions?

We are always happy to assist you
at info@centralwatch.com or 914-930-7943.

Thank you for choosing Central Watch.
We look forward to helping you save time.